



**Important Reminder: The Deadline for Online Requests for
Babysitter/Daycare & Out of Boundary/Space Available
Busing Application to be made prior to May 31**

Dear Parents & Guardians:

Student Transportation Services of Central Ontario (STSCO) is the organization responsible for overseeing student busing for your School Board. This letter is intended to assist families by clarifying the Board Policy process to apply online for transportation from an alternate address, such as a Daycare or Babysitter's address or from an Out of Boundary address.

"Alternate Address" (Babysitter/Daycare) or "Out of Boundary" or "Space Available" busing for next school year **expires on June 30**. The deadline to apply for any possible alternate address or space available busing for next school year is **May 31**.

Applications received after May 31 may not be processed until October 1 or later.

To assist you, we would like to provide the following information concerning the application process:

- **Applications must be submitted annually.** There is no guarantee of available seating each year for any ineligible student regardless of whether they have received transportation in previous years. Students, who have been authorized to be bused to school from an alternate address, may apply for possible transportation yearly at www.stsco.ca. Students **may** be approved to use the closest available bus stop on a route provided that:
 - **There are no additional costs incurred by the board.**
 - **Service to eligible students on the bus route will not be affected.**
 - **There is unassigned space available on the bus.**
 - **The route and or stop continues to be required by eligible students (stops and routes are reviewed yearly and are subject to change).**
- **If awarded a space available seat**, it is the parents' responsibility to get the students to and from the assigned bus stop.
- **Not all requests can be accommodated.** Everyone, who has entered a valid email address, will receive an email in the mid-July, requesting parents to check the status of your transportation request online, **after August 1**, at www.stsco.ca using the "Parent Login" link on the Home Page. Please refrain from contacting the STSCO office directly to get an update on your application, unless your child is a Pre-registered JK. It is the parents' responsibility to provide transportation for ineligible students. Please be sure to make alternate arrangements as each year there are many students whose applications for transportation cannot be accommodated through STSCO, especially when your home residence is out of boundary or within the walk zone.
- **We request that you include an active email address** where you can be contacted concerning your application.
- **Applications for transport concerning Sitter/Daycare (or alternate address) locations that are out of bounds to your school, only require a Babysitter/Daycare application as they do not require an Out of Boundary application and will still be considered Space Available.**
- **Remember: Applications are dealt with on a first come first serve basis each school year. As noted, applications must be made prior to May 31 annually.** Please visit the STSCO website and use the **Online Requests** link for the next school year which is available around beginning of February each year.

Please keep in mind that our first priority is to accommodate eligible students. These are students who live within their school's boundary/catchment area and outside that school's walk zone. This Memorandum is provided in order that families can make informed decisions regarding their children's attendance at the school of the family's choice.

Joel Sloggett, C.A.O.